**INTERNATIONAL ORGANISATION FOR STANDARDISATION**

**ORGANISATION INTERNATIONALE DE NORMALISATION**

**ISO/IEC JTC 1/SC 29/WG 11**

**CODING OF MOVING PICTURES AND AUDIO**

**ISO/IEC JTC 1/SC 29/WG 11 N16364**

**Chengdu, CH–October 2016**

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| **Source:** | **Leonardo Chiariglione** |
| **Title:** | **Notice of 117th MPEG meeting** |

**Notice of 117th MPEG meeting**

The 117th MPEG Meeting will take place from 16 to 20 January 2017 at

Centre International de Conférences de Genève (CICG)  
rue de Varembé 17  
CH - 1211 Geneva 20  
Switzerland

Please note the following

* Registration at [http://itu.int/reg/tmisc/3000854](http://www.itu.int/reg/tmisc/3000854)
* Members must pay 150 CHF cash as facilities fees at registration time (no electronic payment accepted)
* Badge pick-up and on-site registration: although the meeting venue during 16-20/02/2014 is the CICG, badges will not be distributed there. Delegates must pick their badges at the Montbrillant building entrance of ITU (Rue de Varembé 2, about 100 metres from CICG).
* The main meeting (16-20/01/2017) will be preceded by ad hoc group  meetings
* The meetings of the JCT-VC and JCT-3V will be held under the auspices of the ITU
* There will be no badge delivery over the week end, but pre-registered delegates can get into the building if they have pre-registered on the ITU registration page and provide their passport to the security officer. Entrance during the weekend is only through the ITU Tower. (For a Google street view, see <http://tinyurl.com/itu-tower> or [here](http://maps.google.com/maps?f=q&source=s_q&hl=en&geocode=&sll=46.220361,6.137474&sspn=0.006072,0.01575&ie=UTF8&ll=46.221771,6.137581&spn=0,0.125999&t=h&z=13&layer=c&cbll=46.221657,6.137546&panoid=nKtDUEMztKoShS-2AdIkJg&cbp=12,200.63,,0,-2.86)). Alternatively, delegates can get their badges on Friday 13 January 2017 afternoon, should they already be in Geneva.

**Logistic Information**

**Location**

The 117th MPEG meeting will take place in the CICG and ITU buildings all close to

17 rue de Varembé

CH - 1211 Geneva 20

Switzerland

**Ad hoc meetings** on the weekend14-15 January 2017:

* ITU buildings (see details below)

**Host**

The host for this meeting will be the International Telecommunication Union – Telecommunication Standardization Sector (ITU-T). The ITU Headquarters are adjacent to the CICG and the IEC building, and have four entrances:

* **Montbrillant** building (also used for badge collection and on-site registration)  
  Rue de Varembé 2 (click [here](http://maps.google.com/maps?f=q&source=s_q&hl=en&geocode=&sll=46.220361,6.137474&sspn=0.006072,0.01575&ie=UTF8&ll=46.221771,6.137581&spn=0,0.125999&t=h&z=13&layer=c&cbll=46.221657,6.137546&panoid=nKtDUEMztKoShS-2AdIkJg&cbp=12,200.63,,0,-2.86) for a Google street view)
* **Varembé** building entrance (unmanned door only for badge holders)
* **ITU Tower** entrance (the only one open during the weekend)
* **Av. Giuseppe Motta** (click [here](http://maps.google.com/maps?f=q&source=s_q&hl=en&geocode=&sll=46.220361,6.137474&sspn=0.006072,0.01575&ie=UTF8&ll=46.221771,6.137581&spn=0,0.125999&t=h&z=13&layer=c&cbll=46.221657,6.137546&panoid=nKtDUEMztKoShS-2AdIkJg&cbp=12,200.63,,0,-2.86) for a Google street view)

**Contact persons** (from the host)

ITU-T Study Group 16 Secretariat  
Tel :  +41-22 730-5445  
Fax : +41-22 730-5853  
Email: [tsbsg16@itu.int](mailto:tsbsg16@itu.int)

**Registration and meeting information**

The pre-registration for the ISO/IEC JTC 1/SC 29/WG 11 meeting is [online](http://itu.int/reg/tmisc/3000854).

Badges will be available for the delegates who pre-registered at the reception of the Montbrillant building, Mon-Fri 0830-1200, 14:00-1700 hours. Updated meeting schedules will be displayed in the monitors found in the ITU and CICG premises, as well as [online](http://itu.int/events/ExtWebDailyagenda.asp?sector=ITU-T) (RSS feed available).

**Visa information**

ITU as a host can, at the official request of the administration or entity you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa but only within the period mentioned of **six** weeks before the date of beginning of the meeting. Any such request must specify the name and functions, date of birth, number, dates of issue and expiry of passport of the individual(s) for whom the visa(s) is/are requested (see [example](http://www.itu.int/en/ITU-T/studygroups/com16/Documents/Visa-support-letter_MODEL.pdf)) and be accompanied by a copy of the notification of confirmation of registration approved for the ITU-T meeting in question, and must be sent to TSB by fax (+41 22 730 5853) or e-mail [(tsbreg@itu.int](mailto:%28tsbreg@itu.int)) bearing the words "Visa request (MPEG meeting)".

**Hotel information**

Delegates attending meetings hosted by ITU may benefit from special terms in [a number of hotels in Geneva](http://itu.int/travel/). There you will find a self-explanatory procedure to be followed for the reservation of hotels. A [hotel confirmation form](http://itu.int/net4/travel/pdf/ConfirmationForm.pdf) is available for download.

ITU is not responsible for reservation confirmations, cancelled or charged reservations or no-shows. Please contact the hotel directly for all reservation matters, including for any changes to be made. Please make your own reservation by filling out the [hotel registration form](http://itu.int/net4/travel/pdf/ConfirmationForm.pdf),

**How to reach CICG and ITU**

For all relevant information with regard to ITU and Geneva, please see this [ITU web page](http://itu.int/SG-CP/info/togeneva.html#transportt/SG-CP/info/togeneva.html#transport)

<http://itu.int/SG-CP/info/togeneva.html#transport>

There is a single airport in Geneva, which serves for both domestic and international flights and is close to ITU and Geneva downtown.

Public transport in urban Geneva is quite good, so renting a car for those staying downtown may not be necessary. Hotels normally offer bus passes valid for the period of stay (without additional cost to their guests).

**Weather**

The temperature in May-June normally ranges from 20 to 25 ºC.

**Electricity**

The standard power supply is 220 Volts, 50Hz. Power plugs normally found are [Swiss SEV 1011 and CEE 7/16](http://en.wikipedia.org/wiki/Mains_electricity_by_country). Adapters are found for sale in electronics stores, supermarkets and at the airport.

**Emergencies**

Police: [117](http://www.cagi.ch/en/vie-pratique/sante-securite/police-securite.php)  
Medical Emergencies: [144](http://www.cagi.ch/en/vie-pratique/sante-securite/urgences-medecins-aides-psychologiques.php)

**Business Hours**

Most government offices are open between 0830 – 1200 and 1330 – 1700 hours from Monday to Friday. Most stores are usually open from 0800 to 1845 hours. Saturdays, from 0800 to 1700 hours. General commerce is closed on Sundays. Shops at the airport are open until 2000 hours, inclusive on weekends and holidays. Convenience stores open all days, hours vary.

**Automated Teller Machines** (ATM)

Travellers who carry internationally recognized credit cards (such as VISA and MasterCard) can get a cash advance in Geneva at Automated Teller Machines (ATMs) installed at banks, airports, major hotels, department stores, subway stations and tourist attractions.

**Computer Networking**

Wireless LAN (IEEE 802.11a/g/n) facilities are available for use by delegates in the CICG conference rooms. Wired and wireless network access is available in the ITU Montbrillant building. Desktop computers and printers are available in the cybercafé area in the ITU Tower 2nd basement floor as well as in the Delegate Space of the ground floor in the Montbrillant building. Detailed information is available on the ITU-T website (<http://itu.int/ITU-T/edh/faqs-support.html>).