

FAX : +81-11-222-5102

**JTB Hokkaido ” ISO/IEC JTC 1/SC 29/WG 1(JPEG) and
ISO/IEC JTC 1/SC 29/WG 11(MPEG) Meetings”
Accommodation Desk**

APPLICATION DUE DATE: Thu, JUNE 12, 2014

**ISO/IEC JTC 1/SC 29/WG 1(JPEG) and
ISO/IEC JTC 1/SC 29/WG 11(MPEG) Meetings
~APPLICATION FORM~**

***Write in BLOCK LETTERS, please.**

ADDRESS	(HOME or WORK ?)
CAMPANY NAME	
YOUR NAME	
CONTACT	PHONE: _____ FAX: _____ E-mail: _____
CREDIT CARD	CARD No. _____ - _____ - _____ - _____ MONTH _____ / YEAR20 _____ CARD NOMINEE _____ CREDIT CARD COMPANY VISA / MASTER / AMEX / DINERS / JCB (_____)

No	First / Family Name	Gender	HOTEL CODE						NAME Share person for Twin
			JUL06 (Sun)	JUL07 (Mon)	JUL08 (Tue)	JUL09 (Wed)	JUL10 (Thu)	JUL11 (Fri)	
EX	Tom / Sawyer	♂ / F	A-2	A-2	A-2	A-2	A-2	—	Jane/Sawyer M / ♂
1		M / F							M / F
2		M / F							M / F
3		M / F							M / F

****Your Second Choice Hotel: CODE***

MEMO:

ISO/IEC JTC 1/SC 29/WG 1(JPEG) and ISO/IEC JTC 1/SC 29/WG 11(MPEG) Meetings~ACCOMMODATION PLAN~

Event Period: Mon, JUL 7 to Fri, JUL 11, 2014
Venue: Sapporo Convention Center

DATE

Sun, JUL6 / Mon, JUL7 / Tue, JUL8 / Wed, JUL9 / Thu, JUL10 / Fri, JUL11, 2014

This time of period in Hokkaido would be peak season for the sightseeing.
So we highly recommend booking the accommodation early.

RATE (JPY)

HOTEL	ACCESS	TYPE	RATE	CODE
Sapporo Grand Hotel	5-minute walk from Odori Subway Station	Single	15,000	A-1
		Twin	12,200	A-2
Hotel Gracery Sapporo	1-minute walk from JR Sapporo Station	Single	12,000	B-1
		Twin	10,800	B-2
Hotel Resol Trinity Sapporo	2-minute walk from Odori Subway Station	Single	11,500	C-1
		Twin	11,000	C-2
Richmond Hotel Sapporo Ekimae	5-minute walk from JR Sapporo Station	Single	9,500	D-1
		Twin	8,500	D-2
Hotel Route inn Sapporo Chuo	5-minute walk from Susukino Subway Station	Single	7,900	E-1
		Twin	7,500	E-2

[NOTES]

- (1) The rate includes breakfast, tax and service charge.
- (2) The room rates listed are PER PERSON, PER NIGHT even if you use TWIN room with two persons.
- (3) Please state the name of the other guest when sharing a twin room.
- (4) Some hotels accept requests for non-smoking rooms, however, such rooms may NOT be available. In this case, the rooms are deodorized by the ozone deodorization procedure.
- (5) Please inform us your 2nd choice hotel, just in case the 1st choice hotel is not available.
- (6) Rooms are allocated on a first - come - first - served basis.
- (7) There is no tour conductor for this plan.
- (8) The minimum number of persons for this plan is 1 person.

INFORMATION FOR APPLICATION

- (1) Applications can only be accepted via FAX or E-mail to the accommodation desk.
- (2) Please fill in the necessary information and send the application form.
- (3) Once the application form has been received, the room shall be reserved if it is available. Confirmation of the reservation shall then be sent to you and the fee shall be charged to your credit card.
- (4) Payment can only be made by credit card. Please include the credit card information in the FAX or E-mail.
- (5) The rate can only be accepted in Japanese Yen.

APPLICATION DUE DATE

Mon, JUNE 16, 2014

The hotel rooms may NOT be booked by accommodation desk after the above deadline.

CANCELLATION POLICY

Date of cancellation	Cancellation Fee
1. 8 days before your first check-in date.	Free
2. 7 to 2 days before your first check-in date	20% of all the rate
3. 1 day before your first check-in date	40% of all the rate
4. on that date	50% of all the rate
5. No-show or cancellation without any notice or cancellation after check in time	100% of all the rate

INQUIRY

“ISO/IEC JTC 1/SC 29/WG 1(JPEG) and ISO/IEC JTC 1/SC 29/WG 11(MPEG) Meetings”

Accommodation Desk

C/O JTB Hokkaido

Corporate Sales Division, Sapporo

Address : Urban net Sapporo Bldg, 8th floor

1-2, Kita-1, Nishi-6, Chuo-ku, Sapporo, JAPAN

E-mail : jtb_spktaikai@hkd.jtb.jp

Phone : +81-11-221-4800 / FAX : +81-11-222-5102

Office Hours : 9:00 A.M. – 5:00 P.M. Weekday (closed on Sat, Sun, and holiday)

Guidelines for Protection of Private Information by JTB Corp.

As a member of the JTB group, we have established our corporate credo of helping to create a peaceful and richly satisfying society by bringing together people of different regions and nations.

As our philosophy under the credo, we are endeavoring to increase our corporate value through constant reform of our operations by sincerely providing the best products and services as well as continuing to strive to provide the ultimate in customer satisfaction, while fulfilling open and fair corporate activities for the important reliance placed on us by our customers, business partners, and society.

For the actualization of such credo and philosophy, we think that it is an indispensable requirement to securely protect personal information of all the people that are related to us, including our customers. Therefore, we will take the following measures.

- (1) We will prepare the compliance program on protection of personal information that conforms to the JISQ15001 standard, and all our directors and employees will strictly observe it.
- (2) We will collect, use, provide, and handle personal information in accordance with the above compliance program. We will legally and fairly collect such information within the range necessary to our business for use and provision within the aimed scope.
- (3) We will take organizationally and technologically reasonable measures to prevent and correct loss, destruction, falsification, leakage, and other risks of all the personal information handled in our company, as well as illegal access to it.
- (4) We will observe laws and ordinances on protection of personal information, guidelines, social norms, and public order and morals.
- (5) We will constantly improve the compliance program and the personal information protection system through regular auditing and checking.

Apr, 2009 JTB Hokkaido Corp. President